



## MINUTES

### BOARD OF DIRECTORS / FISCAL AFFAIRS COMMITTEE WORK SESSION

Wednesday, October 13, 2021  
West Center Auditorium / Zoom

**Directors Present:** Mike Zelenak (President), Nina Campfield (Vice President), Ted Boyett (Secretary), Donna Coon (Treasurer), \*Mark McIntosh (Assistant Secretary), Randy Howard (Assistant Treasurer), Kathi Bachelor, Carol Crothers, Christine Gallegos, Connie Griffin, Bart Hillyer, \*Bev Lawless, Scott Somers (non-voting)

**Fiscal Affairs Committee (FAC):** Steve Gilbert, Nellie Johnson, Steve Reynolds, Chuck Soukup, Eric Sullwold. Greg Wright was absent.

**Staff Present:** David Jund, (Facilities Director), David Webster (CFO/Director of Accounting), Nanci Moyo (Administrative Supervisor), Dee Schisel, (Human Resources Specialist), Natalie Whitman (Communications Manager), and Kris Zubicki (Recreation Services Director)

**Visitors:** 74 (includes additional staff)

#### 1. Call to Order

The President being in the chair and the Secretary being present the meeting was called to order by Director/FAC Chair Donna Coon at 2:03pm MST. All Directors were in attendance.

FAC Chair Donna Coons said the FAC met on September 27 for budget discussion and offered suggestions for changes to the budget to be brought to this Work Session (in the record). FAC will meet October 19, 2021, for possible approval of the budget. If the budget is approved by the FAC, without a further needed Work Session, it will go to the Board of Directors Meeting on October 27, 2021, for review and possible approval.

#### 2. Proposed Operations and Capital Budget

CFO David Webster presented a PowerPoint on the 2022 proposed budget (in the record).

\*Director McIntosh left the meeting at 2:55 p.m.

Highlights of the discussion included:

- Fee increases based on CPI
- No increase for annual fee for 2022

- Increase fee every year by small increments, instead of every couple of years with larger increases
- Inflation costs have been built into the budget
- Staff was commended for the outstanding budget, the budget process and for the practical budget that does not require an increase in dues
- Staff is working on making processes efficient and having the right number of staff at all levels
- Proposed raise in transfer fees and homebuyer fees.

\*Director Lawless left the meeting at 3:57 p.m.

### **3. Adjournment**

FAC Chair Donna Coon adjourned the meeting at 4:03pm MST.